

Kaitlyn Waskowitz
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EDUCATION

The Pennsylvania State University, State College, PA May 2021
Bachelor of Arts in Global Communications
Minor in Italian

University of Guanajuato, Mexico/PSU Abroad February 2018

- Studied Agriculture Practices
- Experience Mexican history, traditions and culture

Università' degli Studi Mediterranea di Reggio Calabria/PSU Abroad May-June
2019

- Completed course work in field study and Cultural
- Gained fluency in Italian
- Adapted to an unfamiliar environment and embraced cultural differences
- Managed finances in varying currencies

ATHLETICS & LEADERSHIP

Penn State Lehigh Valley, Center Valley, PA
September 2017- 2019

Outside Hitter, Volleyball Team

- Organized my school schedule to balance my school work and volleyball practice as a freshman
- Key player on strengthening team communication by team bonding exercises
- Recommended ideas to coaches on how to improve certain skills on players to improve the overall team

Centereach High School, Centereach, NY

September 2013 - November 2016

Outside Hitter, Volleyball Team

- Achieved varsity level volleyball as a freshman
- Key player during warm up drills and stretches for every practice and games
- Coached summer camps for children the age of 9- 15 to improve their fundamental skills

- Ensured positive relationships by hosting team building events
- Improved communication among team by positive encouragement
- Coached JV players on how to improve their skills to make them a better player

WORK EXPERIENCE

Saxbys, Pennsylvania State University

November 2019 - Present

- Prepare customers coffee/sandwich orders
- Provide great customer service to all guests
- Managed stored during peak hours
- Trained to work inside the kitchen to prepare customers food orders

Lehigh Valley Penn State Newspaper

Lehigh Valley, Pennsylvania

September 2017 - May 2019

- Managed flyers to inform Penn State students of upcoming events at the school and within the community
- Worked the camera equipment when filming feeds to the website
- Discussed ideas with editor before publication

Long Island Bagel Café, Stony Brook, NY

June 2014 - Present

Night Time Manager, Deli clerk

- Provide excellent customer service in all aspects of the business
- Assisted in the continuous process of keeping the store clean and fully stocked at all times
- Interact with customers for their personal catering requests and meeting their needs and deadline
- Manage the deli to meet the standards of food quality, food safety and cleanness
- Trained new employees on the safety of the equipment, guest services, and daily tasks
- Identified employees weakness and retrained if needed with assistance of upper management
- Created new ideas to upper management on how to increase sales before implementation
- Increased store sales by promoting the store at public events

SKILLS

- Premier Pro
- Premier Audition
- Adobe Lightroom
- Recording & Editing Audio
- Editing Film & Photos
- Italian Level 400 Skills
- Accuracy and attention to detail
- Organization and prioritization

References are available upon request